



## **NVQ 4 - Health and Social Care (Adults)**

### **Target Group of Learners**

This programme is appropriate for senior care workers seeking to develop themselves in a care setting as well as deputy managers and managers who do not already possess a higher level care qualification.

### **Qualification**

Health and Social Care NVQ Level 4 (Adults)

### **Duration and Visits**

The target time for completion is **12 months** but learners with more experience may complete the qualification earlier. Learners are provided with an induction visit and up to 3 further support visits

### **Accreditation/Awarding Body**

Regis Training Company is an accredited assessment centre for EDI Awards.

### **Entry Requirements**

There are no formal entry requirements for this award, however, learners must be employed in a workplace relevant to the occupational standards for Health and Social Care.

### **Features and Delivery**

**Induction** - Learners are inducted into the programme on either a one-to-one or group basis by a vocationally competent NVQ assessor. This will include devising an Individual Learning Plan (ILP) that recognises prior learning and achievement and identifies naturally occurring evidence through everyday work activities. The induction concludes with an agreed assessment plan of activities for the learner to complete.

**Assessment** - Regis offers an adaptable and flexible schedule of assessment which promotes "learner led" assessment based on naturally occurring evidence and how quickly the learner can meet their action plan. This allows for fast-tracking if the learner has access to readily available evidence and in-house support from colleagues acting as expert witnesses.

An important part of the evidence gathering process is observation of learners undertaking their everyday work activities.

Each assessment visit will include:

- Review and update of the assessment plan
- Review of progress and feedback from the assessor
- Assessment of performance (as appropriate) together with feedback
- Liaison with other key personnel involved in the learners' programme (e.g. employer, supervisor, expert witness)
- Setting new learning objectives

### **Ongoing Support**

Learners will have access to email and telephone support throughout their NVQ programme together with resources as required. Learners also have access to our e-portfolio system where they can log-in to their portfolio, view progress and submit evidence online. Learners can contact the Assessment Centre for support should the assessor or internal verifier be unavailable.



## Additional training

Additional regis:ctv courses and training resources are available to complement NVQ training including Online learning. This list is not exhaustive and for further information on other courses please call 0800 0680978.

- Expert Witness (L20) • Additional Level 4 units (See occupational standards)
- LMIC • Assessor Training (A1)

## Further Information

Recruitment is on an open basis and subject to availability. Should you wish to find out more about the above course, including prices, please contact regis:ctv, on 0800 0680978.

## Award components (learners must complete 4 mandatory and 4 optional NVQ units)

### Mandatory Units

- HSC41: Use and develop methods and systems to communicate record and report
- HSC42: Contribute to the development and maintenance of healthy and safe practices in the working environment
- HSC43: Take responsibility for the continuing professional development of self and others (Personal and Professional Development)
- HSC45: Develop practices which promote choice, well-being and protection of all individuals

### Optional units

- HSC410: Advocate with, and on behalf of, individuals, families, carers, groups and communities
- HSC411: Manage a service which achieves the best possible outcomes for the individual
- HSC412: Ensure individuals and groups are supported appropriately when experiencing significant life events and transitions
- HSC413: Manage requests for health and care services
- HSC414: Assess individual needs and preferences
- HSC415: Produce, evaluate and amend service delivery plans to meet individual needs and preferences
- HSC416: Develop, implement and review care plans with individuals
- HSC417: Assess individuals' mental health and related needs
- HSC419: Provide advice and information to those who enquire about mental health needs and related services
- HSC418: Work with individuals with mental health needs to negotiate and agree plans for addressing those needs.
- HSC420: Promote leisure opportunities and activities for individuals
- HSC421: Promote employment, training and education opportunities for individuals
- HSC422: Promote housing opportunities for individuals
- HSC423: Assists individuals at formal hearings
- HSC424: Supervise methadone consumption
- HSC425: Support people who are providing homes for individuals and/or children and young people
- HSC426: Empower families, carers and others to support individuals
- HSC427: Assess the needs of carers and families
- HSC428: Develop, implement and review programmes of support for carers and families

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## **Award components**

### Optional units (continued from page 2)

- HSC429: Work with groups to promote individual growth, development and independence
- HSC430: Support the protection of individuals, key people and others
- HSC431: Support individuals where abuse has been disclosed
- HSC434: Maintain and manage records and reports
- HSC435: Manage the development and direction of the provision
- HSC436: Promote and manage a quality provision
- HSC437: Promote your organisation and its services to stakeholders
- HSC441: Invite tenders and award contracts
- HSC442: Monitor and evaluate the quality, outcomes and cost-effectiveness of substance misuse services
- HSC444: Contribute to the selection, recruitment and retention of staff to develop a quality service
- HSC446: Manage a dispersed workforce to meet the needs and preferences of individuals at home
- HSC447: Represent the agency in courts and formal hearings
- HSC448: Provide and obtain information at courts and formal hearings
- HSC449: Represent one's own agency at other agencies' meetings
- HSC450: Develop risk management plans to support individual's independence and daily living within their home
- HSC451: Lead teams to support a quality provision
- HSC452: Contribute to the development, maintenance and evaluation of systems to promote the rights, responsibilities, equality and diversity of individuals (Level 4)